

CHILDREN AND YOUNG PEOPLE OVERVIEW AND SCRUTINY PANEL

TRACKING RESOLUTIONS

Grey = Completed

Minute number	Resolution	Date agreed	Action by	Progress	Target date	Response
7	Re the Anti-bullying strategy, the Panel recommended that all councillors and all school governors receive the report of the most recent 'Tellus' survey; all schools in the city agreed the definition of bullying contained in the strategy; panel members be invited to attend the strategy launch in November.	18/06/09	Maggie Carter	Target Date for Tellus4 Survey report now 30.06.10. Strategy Launch completed in November 2009)		
3	Resolved that the Democratic Support Officer look into visitor parking passes for co-optee members.	30/07/09	DSO	The DSO advised that co-optees will be reimbursed for parking rather than be issued with visitor parking passes.	24/09/09	
6	Data concerning educational attainment between the rich and poor in Plymouth in comparison to other local authorities – it was resolved that the issues raised will be addressed when the Child Poverty Strategy is produced.	30/07/09	Richenda Broad	This item will be addressed when the Child Poverty Strategy is produced.		
9	Resolved that we invite the new Chair of the Plymouth Local Safeguarding Children Board (LSCB) is invited to a future meeting.	30/07/09	DSO	The Chair of LSCB attended the CYP OSP meeting of 22.10.09.	24/09/09	
11(1)	Resolved that the Chair to meet with the Director for Children and Young People to ascertain appropriate education related topics to be included in the work programme	30/07/09	Chair	Chair met with the Director for Children and Young People		
11(2)	Resolved if necessary, a task and finish group be set up to review and report back to the panel regarding any education related topics highlighted by the Director for Children and Young People.	30/07/09		Currently on hold.		

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25 Plymouth Safeguarding Children Board Report	The Panel members receive a copy of the PSCB 3-year training plan 2007-10 and the e-Safety Implementation Plan	22.10.09	Richenda Broad	Reports sent to panel members 29.03.10	25.3.10	
26 Child Protection Plans	Future updates on child protection plans would reflect whether agencies had provided the relevant reports or information, not just whether they had attended conferences or reviews	22.10.09	Richenda Broad	It is the intention to bring safeguarding board information to the next meeting. This item has been deferred to the new municipal year.	?	
27 (1) Role of Corporate Parenting Group	Cabinet receive an annual report of the work of the Corporate Parenting Group	22.10.09	Richenda Broad	Officers to investigate the annual report's progress and it was anticipated that it would be available in the new municipal year.	?	
27 (2)	The Children's OSP regularly review the work of the Corporate Parenting Group and identify issues that require further work and arrange for Corporate Parenting to become incorporated into the work programme on an annual basis	22.10.09	DSO / Richenda Broad	Added to CYP OSP 2010/11 work programme.	25.3.10	
27(3)	Cabinet consider the commitments outlined in the Pledge for children and young people in care and that Corporate Parenting and the involvement of children and young people in care is incorporated into the Panel's work programme on an annual basis.	22.10.09	DSO / Richenda Broad		Cabinet, Oct 10 annual update for panel	
27(4)	That CMT identify departmental 'champions' in each council area so that the needs of children and young people in care can be incorporated into strategy and policy formation with accountability to the Corporate Parenting Group	22.10.09	CMT	Mary Brimson, Head of Service (Looked After Children) attended CMT on 05.01.10. CMT requested a further report.		
27(5)	All appraisals and staff supervision to specifically address progress against the Pledge	22.10.09	Richenda Broad	Full appraisals should be completed by July 2010.	July 2010	

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27(6)	All elected Members attend induction training on Corporate Parenting	22.10.09	Democratic & Member Services Manager	Mary Brimson, Head of Service (Looked After Children) met with Member Support and this training has now been incorporated into the Members Induction Programme.	May 2010	
27(7)	All departments consider providing work placements for young people in care.	22.10.09	CMT	Mary Brimson, Head of Service (Looked After Children) attended CMT on 05.01.10. CMT requested a further report.	Feb 2010	
36 Quarterly report	The Panel's scrutiny quarterly report be amended to include the adjustments suggested in (i) to (v) above (see minute 36) and then submitted to the O & S Management Board	22.10.09	DSO	Updated scrutiny reports forwarded to O & S Management Board Members for feedback, to be submitted to Cabinet January 2010. Completed.	December 09	
37(1) Complaints and Compliments Annual Report	A copy of an up to date pack of information provided to children be made available to the Panel	19.11.09	Richenda Broad	Submitted to CYP OSP on 28.1.10. Completed.	28.1.10	
37(2)	Comparative data be provided to the Panel on how the service was performing in relation to neighbouring LAs.	19.11.09	Carole Hartley, Customer Relations Manager	Submitted to CYP OSP on 28.1.10. Completed.	28.1.10	
38(1) Performance and Budget Review	A view of where budgets may be pooled be provided to the Panel	19.11.09	Head of Finance	To be included in report to the panel on 08.04.10	25.3.10	
38(2)	A breakdown of figures for numbers of full time equivalent posts, vacancies, number of cases and numbers of agency staff over the past five years be provided to the panel.	19.11.09	Ass. Head of HR	Submitted to CYP OSP on 28.1.10. Completed.	28.1.10	

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38 (3)	Comparison national figures for teenage pregnancies be provided to the task and finish group considering reducing teenage conception rates in the city.	19.11.09	Claire Cordory-Oatway, Head of Performance & Quality / DSO	Email sent to Claire Cordory requesting the information for the Joint Task and Fish Group meeting.	Jan 10	
38 (4)	Regarding performance indicators, numbers rather than percentages be provided to the Panel	19.11.09	Head of Policy, Performance & Partnerships		25.3.10	
38 (5)	Consideration of the performance indicators causing concern and what localities they occurred in be placed on the Panel's work programme	19.11.09	DSO	Included on work programme submitted to Panel on 28.1.10. Completed.	28.1.10	
38(6)	Additional practical finance training be provided to the Panel.	19.11.09	Head of Finance		25.3.10	
39(1) Children with Disabilities	A joint task and finish group with Customers and Communities OSP on facilities for disabled people be included on the work programme.	19.11.09	DSO	Request agreed by Management Board 6.1.10. On CYP work programme submitted to Panel on 28.1.10.		
39(2)	Information on integration and support for children with disabilities, short breaks, independent living, pooled budgets and education be considered at a future meeting.	19.11.09	Jo Siney, Integrated Disability Service Manager	Submitted to CYP OSP on 28.1.10. Completed.	28.1.10	
41 Work Programme	The following be added to the work programme – (a) a review of the action plan from Ofsted's Inspection of Children's Service Advice and Assessment; (b) a review of Ofsted's action plan from Little Teds, when available; (c) a review of the flowchart created by Occupational Therapy regarding adaptations; (d) cyber-bullying.	19.11.09	DSO	Included on work programme submitted to Panel on 28.1.10. Completed.	28.1.10	

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49 Carefirst	A bullet point synopsis of the 50 – 75% issues causing problems and how the new system would address them be provided to the panel.	28.01.10	Assistant Director (Social Care)	A response to be submitted to the panel at the 08.04.10 panel meeting.	08.04.10	
50 (1) School Attainment Results	More detailed information be provided on how underperforming 6 th forms were to be addressed.	28.01.10	Jon Searson	A response to be submitted to the panel at the 08.04.10 panel meeting.	08.04.10	
51 (1) Ofsted Report	A presentation on thresholds and Common Assessment Framework be provided to the Panel.	28.01.10	Assistant Director (Social Care)			
51 (2) Ofsted Report	A copy of the 'e-safe guidance' due to be launched in April ne provided to the Panel.	28.01.10	Assistant Director (Social Care)			
52 (1) Performance Review	An invitation to Children's Services staff briefings being held in the Council Chamber be extended to all Members.	28.01.10	Assistant Director (Social Care)			
53 (1) Children with Disabilities	Criteria for statementing.	28.01.10	Assistant Director (Learner & Family Support)	A response to be submitted to the panel at the 08.04.10 panel meeting.	08.04.10	
53 (2) Children with Disabilities	Information on whether children with life limiting illnesses had immediate access to assessment.	28.01.10	Assistant Director (Learner & Family Support)	A response to be submitted to the panel at the 08.04.10 panel meeting.	08.04.10	
53 (3) Children with Disabilities	Information on how long it took to assess for adoptions.	28.01.10	Assistant Director (Learner & Family Support)	A response to be submitted to the panel at the 08.04.10 panel meeting.	08.04.10	
56 (1) Work Programme	The next meeting on 25 March be an all day meeting.	28.01.10	DSO	Meeting moved to 08.04.10 due to the announced Ofsted Inspection. Meeting on the 08.04.10 will now be a normal business meeting due to the number of items on the agenda.	08.04.10	

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56 (2) Work Programme	The Panel host an NSPCC workshop on the subject of sex offenders, to be provided for all Members before May 2010.	28.01.10				
56 (3) Work Programme	Music in Schools for which there was to be no sustainable grant, be added to the work programme for the new municipal year.	28.01.10	DSO	Added to the new work programme for the new municipal year.	08.04.10	
56 (4)	The following needs to be included in the agenda for the March meeting – - Joint Strategic Needs Assessment; - teenage pregnancies update.	28.01.10	DSO	Added to the agenda for 08.04.10 panel meeting.	08.04.10	